

**Pender Islands Fire Protection Society
Pender Island, BC
Board of Directors Meeting (via "Zoom")
Tuesday, December 15, 2020, 10:00 a.m.**

Minutes

Present:

Board members: Arn Berry, Jill Caston, Art Curtis, Anna Herlitz, Maggie Macdonald, Rick Mudie, Brigitte Prochaska

Fire Chief: Mike Dine

Assistant Chief: Adrian Hanson

Recorder: Anna Starke

Regrets: Theresa Carle-Sanders

Public: Judy Walker, Dale Henning, Jean Deschenes, Daisy te Hennepe

President Macdonald invited the attendees to speak.

Ms. te Hennepe thanked all the board members and the fire Chief, Fire Fighter, First Responders. Speaking on behave of her coworkers at Emergency Services she expressed their appreciation for the Fire Fighter and First Responders and their assistance on the job.

Judy Walker inquired why she did not receive the minutes of the last Board meeting Nov 17th. Also she wanted to know how many board positions were up for election at the next AGM. She expressed concern for the delay in the AGM.

President Macdonald apologized and assured Judy the delay in sending out the minutes to the members would not happen again.

President Macdonald responded that there are 2 board member positions up for election. We already have a number of people who have expressed interest in becoming board members.

Pender Island Ferry Advisory Committee Advisor Dale Henning, offered to take any questions about the ferry services to Pender Island. He stated he has a direct line to Mark Colins CEO for BC Ferries. He reported Pender Island will have a new Salish ferry in 2022 and new scheduling in 2021.

1. CALL TO ORDER AND APPROVAL OF THE AGENDA

President Macdonald called the meeting to order at 10:05 am.

Director Herlitz moved, Director Caston seconded, to adopt the Agenda.

Carried.

2. APPROVAL OF MINUTES

Director Prochaska, moved, Director Berry seconded, to approve the Nov 17, 2020 Board Meeting Minutes as presented.

Carried.

3. COMMITTEE REPORTS

a. Treasurer's Report

Treasurer Curtis reported that the budget is strong and a large surplus is expected this year. He reported to have received an email from CRD, questioning the repositioning of funds in the present budget. Treasurer Curtis explained to them that it was to complete projects that have been on the books for several years. Treasurer Curtis has applied for all remaining budgeted funds. CRD stated they will get back to us if they have any questions on the submitted 2021 budget.

b. Governance Committee

Director Berry, nothing to report.

c. Finance Committee

Vice President Mudie nothing to report

d. Human Resources Committee

Director Caston, nothing to report

Communications Committee

Director Prochaska, nothing to report

e. Victim Services Committee

Director Caston reported an increase in active files in Victim Services with extra time spent on mental health issues.

The new coast program will be up and running in the spring, perhaps March, the fiscal year end. Director Caston is waiting on the new BCeID in order to do the reporting required. Vacation time for the 2 staff has not been addressed nor has TD 1 form.

Director Mudie asked if it has been confirmed the 2 workers are in fact employees. Director Caston stated they are.

f. Firefighters' Representative's Report

Director Herlitz expressed her appreciation of all the responders.

Director Herlitz had nothing further to report, but she asked AC Hanson to speak towards the Movember, fund raiser for men's health.

Assistant Chief Hanson extended a big shout out to Eng. SC Scholefield who accomplished outstanding fund raising helping to get us into the top 20 Fire Departments across the country.

g. Fire Chief's Report and OHS Report

Chief Dine reviewed his report, previously sent electronically to all board members. The following was highlighted:

- Appreciate Daisy and Anna expressing their thanks as we work closely with other emergency services and we support each other. We don't talk about we do, and so then others do not know the calls we attend. Our working together is extraordinary compared to other areas.
- Commercial inspections has had a good response with property owners. Chief Dine mentoring Jon on inspections.
- President Macdonald inquired if these inspections are mandatory. Chief Dine responded no, but the property owners are bound by the BC Fire Code. The Commissioners office gives us authority to do inspections. We go in to do fire safety inspection to show where they fall short, in meeting the fire code. We give the owners our report, and we hope they correct the issues. If they don't we can invoke the BC Fire Services Act if there is a safety issue. Insurance costs fluctuate due to fire events and not through inspection and compliance.
- Director Caston inquired where the reports and business files are held, Chief Dine states the files are held here at the fire hall.
- One of the highs, Santa. The kids loved it.
- Received a written report from CRD, review of all FD in the area, due to miscommunications Pender Fire was rated lower than expected at B Plus and Chief Dine has requested a change.
- Chief Boyte had kept our reporting up to date. We are leading the way in our district.
- The New Truck will not likely arrive till March.
- All in-person training and activity, including the 10 students for the CRC, has been shut down due to the latest request from the Provincial Health Officer.
- Chief Dine reported Acting Chief Hanson and Captain Grelik shouldered a great deal of work the last nine months to minimize exposure to other volunteers. Most departments are doing this.
- Director Berry asked, if there is any kind of body that deciphers the health advice. AC Hanson responded that was the Fire Chief's Association of BC work with our Medical Director Dr. Homes who set up a Template for our Covid Plan, which is the minimum requirements. We look at BCEHS, BCAS, BC Health as well as WorkSafe BC to make sure we are doing all we can.

5. ONGOING BUSINESS

a. AGM

No change from last meeting

b. CRD/PIFPS Agreement

President Macdonald received a copy of some changes to the agreement but Jon Reimer's legal department is still looking at it, and also she is still waiting for comments from Director Berry, Director Curtis and Chief Dine on the agreement.

CRD has taken over the agreement with Parks on the paving to repair Hall 3# parking lot, damaged by a Parks project a number of years ago. The agreement has been signed and paving can begin.

6. New Business

No New Business

7. NEXT MEETINGS

Executive Meeting, January 12, 2021 10 a.m.

Board Meeting: January 19, 2021 10 am

8. CLOSURE

President Macdonald closed the meeting at 11:13 am