

**Pender Islands Fire Protection Society
Board of Directors Meeting
10:00 am, Monday, 27 September 2021
Minutes**

Present: Maggie Macdonald, Arn Berry, Anna Herlitz, Brent Marsden,
Art Curtis, Shelagh Rinald, Assistant Chief Hanson
Director Evans signed in via Zoom at 10:00
Director Prochaska signed in via Zoom at 10:10

Regrets: Chief Mike Dine

Public: One

1) CALL TO ORDER AND APPROVAL OF THE AGENDA

President Macdonald called the meeting to order at 10:00 a.m.
Director Herlitz moved and it was seconded to adopt the Agenda.

Motion carried by consensus.

2) Public Questions / Comments

Nil

3) APPROVAL OF MINUTES

Director Berry asked that the Minutes be amended to reflect that the Board agreed to postpone Chief Boyte's Event without reference to any particular time frame in the future. The Board agreed to this amendment. Director Berry moved and it was seconded to approve the Minutes of the 17 August 2021 meeting as amended.

Motion carried by consensus.

4) COMMITTEE REPORTS

a) Treasurer's Report

Director Curtis advised that the draft Budget for 2022 is ready for Board consideration at the October Board meeting. It is due to the CRD by the end of October

i) New Financial Reporting Formats

Director Curtis thanked Director Rinald for all her work on the PIFPS Balance Sheet, Statement of Operations and Statement of Changes in Restricted Funds Sheets. Director Rinald explained all the accounts in detail for the Board.

ii) Financial Signing Authority

Director Curtis made a motion to have Director Rinald added on as an additional financial signing authority for the Society. The motion was seconded. All approved.

Motion carried by consensus.

b) Governance Committee

President Macdonald is still working the rewrite of the Elections policy.

c) Communications Committee

Director Herlitz has sent a submission to the Pender Post regarding the 24 November 2021 AGM. The submission reflects that the deadline for the nomination of candidates for the positions on the Board is 31 October 2021 and if the meeting is to be held by Zoom, the last date for membership is 17 November 2021.

Director Herlitz advised 2022 is the 50th Anniversary of the Pender Fire Department. Director Prochaska added that plans are still in the early phase, but photographs are being collected for a commemorative book to celebrate the milestone.

d) Victim Services Committee

Director Marsden advised the Board regarding problems he is having getting in to the Provincial Coast system. He will continue to work the matter. Director Berry offered to assist.

e) Fire Chief's Report & OHS Report

Assistant Chief Hanson advised that calls are up 50%. He also outlined a number of ongoing issues regarding equipment, training and volunteer recruitment.

1 October 2021 will begin the open burning fire season. An Open House for Fire Prevention is on 9 October 2021.

f) Firefighters' Representative Report

Director Herlitz reported that the responders need to be recognized for all that they do. She particularly thanked them for all their hard work and dedication, especially during the challenges of this ongoing pandemic. We need to keep them interested and motivated. All Board members concurred. Director Berry asked if possibly more pay would help.

5) Ongoing Business

a) AGM

Melody and Cathie from the CRC have been advised of the date of our AGM and agreed to assist with the event if it is Zoom meeting.

6) New Business

Nil

7) Next Meetings (date and start time)

a) Executive meeting via Zoom Tuesday, 12 October 2021 at 10:00 am.

b) Board Meeting Wednesday, 27 October 2021 at 10:00 am

8) Closure

President Macdonald closed the meeting at 11:30 a.m.