



Pender Islands Fire Protection Society Board of Directors Meeting

Thursday, 21 July, 2022 • 10:00 AM • Fire Hall #1

Minutes

Present: Atkinson, Hankins, Curtis, Marsden, Henshaw, Evans, Dine and Hanson
Regrets: Rinald, Grace-Warrick

- 1) **Call to Order 10:05am**
- 2) **Agenda Approved:** Henshaw, Curtis
- 3) **Approval 16 June 2022 Minutes:** Hankins, Atkinson
- 4) **Committees**
 - a) Treasurer Rinald previously distributed monthly report by email. Discussed and approved.
 - b) Governance: Membership list has been updated (currently 33 members for Year 2022) and is being managed by Fire/Rescue Admin, a monthly reminder to join society was discussed.
 - c) Communications: Hankins to post monthly in Pender Post for PIFPS.
 - d) Victim Services: Henshaw has reviewed the previous contract to provide service. Is society liability an issue? There are currently two service workers and no volunteers.
- 5) **Fire Chief's Report & OHS Report:**
 - i. Monthly stats up from last year;
 - ii. Helicopter landing zone, FD needs to secure landing zone or they will not land;
 - iii. Chief to realign call description for 2023 in order to match better the new page out system;
 - iv. Board discussed a school student FF program (Day/Weekend Camp);
 - v. Inspections up to date for last two years;
 - vi. CRD's record management system moving forward. Hopefully will start in 2023;
 - vii. 2023 Budget ready for submission.
 - viii. BCAS have more members now, so less assist calls on FD. Daisy Te Henepe is no longer on FF roster, she has move to BCA
 - ix. Training Drone purchased;
 - x. Board discussed Fire/Rescue getting a boat in the future;
 - xi. Board discussed Fire Auditors' Report;
 - xii. Chief Dine presented Fire Underwriters Report;
 - xiii. Todd Bulled has been hired full-time, starting September 5 2022 to the position of Lieutenant Admin/Prevention.

Service Delivery

Code Number	2022 Call Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Quantity
1	Structure Fire			1										1
2	Chimney Fire		1		1									2
3	Vehicle Fire	0												0
4	Grass Fire	0												0
5	Forest Fire	0												0
6	Burn Complaint		2		4	2	2							10
7	First Response	10	12	13	4	8	8							55
8	Ambulance Assist	7	10	6	1	6	4							34
9	RCMP Assist	1												1
10	Smoke Sighting			1			2							3
11	Chemical Spill	0												0
12	Oil Spill	0												0
13	Fuel Spill	0					2							2
14	Gas Leak			1			1							2
15	Appliance Fire	1		1										2
16	Hydro Lines Down/Incidents	7	1	1	1	7								17
17	Smoke Smell	0				1								1
18	Motor Vehicle Incident		1		1		1							3
19	Miscellaneous	0												0
20	Plane Crash	0												0
21	Search & Rescue	0												0
22	Alarm Bells	1	1			1	1							4
23	Public Assist / Good Samaritan	1			2	4	6							13
24	Rope /Embankment Rescue	0												0
25	Illegal Burn / Illegal Equipment Use		1		1		3							5
All	Calls to Date	28	29	24	15	29	30							155
All	Calls from Previous Year													122

xiv. Chief Dine continuing to work on preparing staff and volunteer contacts.

6) Firefighters' Representative's Report: nothing to report

7) Ongoing Business: Marsden and Curtis to start work with Chief Dine on Strategic Plan

8) Next In-Person Meeting: Thursday, 18 August, 10am, Firehall #1

9) Meeting Closed 11:35am.