

**Pender Islands Fire Protection Society
Board of Directors Meeting
10:00 am, Tuesday, 20 July 2021
Minutes**

Present: Maggie Macdonald, Arn Berry, Anna Herlitz, Brigitte Prochaska, Brent Marsden, Art Curtis, Marty Evans, Shelagh Rinald, Assistant Chief Hanson

Regrets: Chief Mike Dine

Public: One

NOTE:

President Macdonald introduced Shelagh Rinald as a new member of the Board of Directors. She was appointed by the Board to fill the vacancy created by the resignation of Director Carle-Sanders on 12 May 2021. Director Rinald's background is in Finance.

1) CALL TO ORDER AND APPROVAL OF THE AGENDA

President Macdonald called the meeting to order at 10:00 a.m.
Director Marsden moved and it was seconded to adopt the agenda.

Motion carried by consensus.

2) Public Questions / Comments

There were no questions or comments from the one public attendee.

3) APPROVAL OF MINUTES

Director Curtis moved and it was seconded to approve the minutes of the 15 June, 2021 meeting.

Motion carried by consensus.

4) COMMITTEE REPORTS

a) Treasurer's Report

Treasurer Curtis answered questions regarding the Board's monthly financials, which were circulated to Board members prior to the meeting. He advised that current expenditures are under Budget.

i) Training Facility Update

No change.

b) Governance Committee

Director Berry advised that a meeting of the Committee is scheduled for 26 July 2021. He outlined in general terms the work to be undertaken in the near future by the Committee.

c) Communications Committee

Director Prochaska reported on the recent work being done by the Committee. She advised that there will likely not be a large families plus Board/Department members picnic this year. Rather, there will most likely be a smaller, less formal event for volunteers, perhaps after a training night. As well, planning continues for a function for retired Chief Boyte currently scheduled for 12 September 2021.

d) Victim Services Committee

Director Marsden reported on some background he had with respect to the Victim Services Program, as well as some precursory research he had done on the internet with respect to operations of the Program in the BC. There was discussion regarding just what obligations and responsibilities the contract (Transfer Under Agreement) imposes on the Society versus a general misconception that the Society is merely a funnel or intermediary between the Province and the Victim Services Coordinators. The Committee will be conducting a thorough review of the operations of the program province-wide in the near future.

e) Firefighters' Representative's Report

Director Herlitz elaborated upon the contents of her monthly report, which was previously circulated to all Board Members. In particular, she commented on the positive effect on morale of the return to Thursday night Fire Practices at Fire Hall #1. She also advised the Board regarding the two successful candidates for summer jobs with the Department. She outlined what activities they are involved with and thanked them for their services. Director Herlitz specifically passed a message from all Responders to Chief Dine that they wish him a speedy return to good health.

f) Fire Chief's Report

Assistant Fire Chief Hanson advised there were 122 calls from 1 January 2021 to 30 June 2021 which is comparable to the same time frame last year. He outlined the nature of the majority of the calls. He also advised that the new firetruck has been in service for one month. The radios are all installed. Parts from the old truck can be re-used on the new ones. He briefed the Board on the planning progress for next year's Fire Cadet Camp. He also addressed the ongoing issue of a shortage of personnel.

5) Ongoing Business

a) Bill C-264

Nothing to report.

b) Annual General Meeting

President Macdonald advised that the Board has determined that the next AGM will take place on Wednesday, 24 November 2021 at 7:00 pm. Notices will have to be placed in The Pender Post as was done for the 12 May AGM.

c) CRD/PIFPS Agreement

i) Insurance review

Nothing to report.

d) In-Person Meetings

President Macdonald advised that while today's meeting was In-Person, we will have to continue to monitor the situation based upon the advice of Dr. Bonnie Henry.

6) Next Meeting

a) The next Executive meeting will be on Tuesday, 10 August 2021 at 10:00 am.

b) The next Board Meeting will be on Tuesday, 17 August 2021 at 10:00 am.

7) Closure

President Macdonald closed the meeting at 11:45 a.m.