



Pender Islands Fire Protection Society
Board of Directors Meeting (in person & via Zoom)
Thursday, 16 June, 2022, 10:00am Fire Hall #1

Minutes

Present In Person: President Marsden, Directors Curtis, Hankins, Fire Chief Dine, Assistant Chief and Training Officer Hanson

Present via Zoom: Directors Henshaw, Rinald, Grace-Warrick, and Evans

Regrets: Director Atkinson

Public: None

- 1) **Call to order at 10:04am. Agenda approved by Director Henshaw, seconded by Director Hankins.**
- 2) **Director Henshaw had a question about wording in the May 12th, 2022 Minutes, which was discussed but a new wording could not be decided on at the hybrid meeting. It was decided to resolve adjusted wording outside the meeting and seek board approval via email for Minutes subsequent to the meeting.**
- 3) **Committee Reports**
 - a) **Treasurer's Report:**
 - i) **Treasurer Rinald presented the PIFPS Financial Statements to March 31, 2022.**
 - ii) **She also explained the work that she and Chief Dine have been doing in realigning PIFPS Chart of Accounts to make internal accounting comparisons and reconciliation easier.**
 - iii) **The Budget for 2023 is in hand and must be ready for September Board Meeting as Director Rinald will be away in October.**
 - b) **Governance Committee:**
 - i) **A July 13th in-camera director's meeting at the home of Director Henshaw was set to discuss Chief Dine's contract.**
 - ii) **Director Grace-Warrick presented a Draft Policy #18 which states membership in PIFPS runs from Jan 1st to Dec 31st of the year in which it is paid. Director Grace-Warrick moved that PIFPS adopt this policy. Director Curtis seconded, adopted by consensus.**
 - c) **Communications Committee: President Marsden reports that former director Brigitte Prochaska continues to offer help with this committee.**
 - d) **Victim Services Committee:**
 - i) **President Marsden reports that Eha Ono has now left the employ of Victim Services but she has offered to continue as a volunteer.**

- ii) During the meeting, Director Grace-Warrick emailed Director Henshaw last year's Victim Services TUA for her review.
- e) Fire Chief's Report & OHS Report: Fire Chief Dine presented his May report, including Service Delivery figures below. (The full report is In the PIFPS Board Minutes section)

Service Delivery

Code Number	2022 Call Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Quantity
1	Structure Fire			1										1
2	Chimney Fire		1		1									2
3	Vehicle Fire	0												0
4	Grass Fire	0												0
5	Forest Fire	0												0
6	Burn Complaint		2		4	2								8
7	First Response	10	12	13	4	8								47
8	Ambulance Assist	7	10	6	1	6								30
9	RCMP Assist	1												1
10	Smoke Sighting			1										1
11	Chemical Spill	0												0
12	Oil Spill	0												0
13	Fuel Spill	0												0
14	Gas Leak			1										1
15	Appliance Fire	1		1										2
16	Hydro Lines Down/Incidents	7	1	1	1	7								17
17	Smoke Smell	0				1								1
18	Motor Vehicle Incident		1		1									2
19	Miscellaneous	0												0
20	Plane Crash	0												0
21	Search & Rescue	0												0
22	Alarm Bells	1	1			1								3
23	Public Assist / Good Samaritan	1			2	4								7
24	Rope /Embankment Rescue	0												0
25	Illegal Burn / Illegal Equipment Use		1		1									2
All	Calls to Date	28	29	24	15	29								125
All	Calls from Previous Year													99

- f) Strategic Plan Review: Director Curtis will be leading this review. President Marsden will meet with Director Curtis to discuss a plan of action. The Fire Chief's contract review is considered a first part of that review.

4) Next Board Meeting: Thursday, 21 July, 10am, Firehall #1

5) Closure: 11:49am